

Network Nebraska Advisory Group Meeting Notes

<http://nitc.nebraska.gov/NNAG>

July 13, 2011 – 1:00-3:00 PM

Video Conference

IP bridge204.234.17.152##75281

Locations:

- Remote 1: ESU 10, Kearney
- Remote 2: Varner Hall Board Room, Lincoln
- Remote 3: Mid-Plains Community College, North Platte
- Remote 4: Southeast Community College, Milford
- Remote 5: Wayne State College, Wayne
- Remote 6: ESU 16, North Platte
- Remote 7: ESU 02, Fremont
- Remote 8: UNCSN Nebraska Hall, Lincoln
- Remote 9: Peru State College, Peru
- Remote 10: Alliance Public Schools, Alliance

Attendance:

K-12 Attendance: John Stritt (Kearney), Scott Jones (North Platte), Mike Danahy (Fremont), Dan Hoelsing (Alliance)

H. E. Attendance: Debbie Schroeder (Kearney), John Dunning (Wayne), Lyle Neal (Milford), Charles Osteen (North Platte), Gene Beardslee (Peru), Mike Ruhrdanz, (Lincoln), Tip O'Neill (Lincoln)

CAP Liaison Attendance: Walter Weir, Rick Golden, Leona Roach, Michael Winkle, Stacey Decker, (Lincoln-Varner Hall), Ben Mientka (Lincoln-UNCSN)

Absent: Bob Uhing, Mike Kvanvig, Betty Getzfred, Kirk Langer, Ken Clipperton, Brenda Decker, Jim Sheets

Staff Attendance: Tom Rolfes, SuAnn Witt (Lincoln-Varner Hall)

Guest Attendance: Ron Cone, Brian Cox (Kearney)

Meeting Notes:

1. Welcome - Roll Call and Introductions and Agenda Additions (visitors)
 - a. Co-chair John Stritt called the meeting to order at 1:04pm CT. Roll call found 10 members present among 10 locations.
 - b. The attendees at each location introduced themselves.
 - c. John asked for additions to the agenda. There were none.
2. Review of April 26 [Meeting Notes](#)
 - a. John quickly reviewed the April 26 meeting notes and prepped the advisory group for a full agenda.
3. Reports
 - a. Network Nebraska Updates - Rick Golden
 - i. The College Park emergency power generator project is on schedule and should be installed by August 10.

- ii. Everything is on schedule to aggregate the 18 new K-12 entities onto Network Nebraska and to connect the four new colleges by September 1
 - iii. Network Nebraska [Membership Update](#) includes 18 new K-12 entities, 2 K-12 entities reduced membership because of school district consolidations, 1 new public library, 1 zoo, and 4 new higher ed institutions. Four of the 18 K-12 entities will require a different aggregation circuit into Nebraska Hall, the other 14 will be aggregated at PKI in Omaha. Network Nebraska will only be routing the K-12's videoconferencing traffic for 2011-12, Internet will be through a different provider.
- b. John Stritt-[Telehealth Interview](#) with Rick Golden and Tom Rolfes
- i. Debbie Schroeder announced that she was a newly appointed member of the Good Samaritan Board of Directors. She is particularly interested in how the Nebraska State Telehealth Network (NSTN) interfaces with Network Nebraska, if at all. John Stritt said that the linked interview document from Rick Golden and Tom Rolfes begins to explain the similarities and differences between Network Nebraska—Education and the Nebraska State Telehealth Network.
4. NNAG Committees (*Chair of committee):
- a. 2011-12 Budget - *Schroeder, Golden, Cone, Dunning
 - i. Review of 2010-11 Budget—Tom Rolfes reported that the Network Nebraska—Education project sustained an estimated \$120,000 positive cost variance for 2010-11 which will be carried over to the 2011-12 project year to assist with the network upgrade project.
 - ii. [Proposed Transport Fee](#)—Tom Rolfes reported that with a statewide backbone cost of \$298,417, and E-rate reimbursement projected at \$190,717, that the monthly Interregional Transport Fee for Higher Education would be \$101.09 and \$31.69/month for K-12. **Deb Schroeder moved, and Scott Jones seconded, to recommend approval of the 2011-12 Interregional Transport Fees as stated. Voice Vote: All were in favor. 11-Yes, 0-No. Motion is approved.**
 - iii. [Proposed Participation Fee](#)—Tom Rolfes reported that with 246 projected units of sale, and a budget of \$557,399, the anticipated monthly Participation Fee would be \$188.82/month/entity. The Advisory Group discussed the possibility of adding shared MCU services to the budget, which would be provided by the OCIO. The cost per port or concurrent connection for standard or high definition videoconferencing would be \$31.00 per month. If 10 ports were purchased, the cost per year would be \$3,720 and would be able to be shared by any 10 Network Nebraska members on a first-come, first-served basis, for any multipoint videoconferences held during the year. **Dan Hoelsing moved, and Tip O'Neill seconded, to add \$3,720 to the budget to purchase 10 ports on the OCIO MCU, and to recommend approval of the 2011-12 Participation Fee at \$190.21/month/entity. Roll Call Vote: O'Neill-Yes, Ruhrdanz-Yes, Danahy-Yes, Stritt-Yes, Schroeder-Yes, Beardslee-Yes, Neal-Yes, Dunning-Yes, Jones-Yes, Hoelsing-Yes. 10-Yes, 0-No. Motion is approved.**
 - iv. Tom Rolfes will send a fee update to all higher education institutions and ESUs by Friday, July 15, for budgeting purposes. Brenda Decker will send out an official notice when she returns, and before the August 5 billing goes out.

- b. IPV6 - *Dunning, Meinke, Danahy, Langer, Hollman, Christensen, Haffener, Wooters. John Dunning reported that the IPV6 Subcommittee had met two times and presented this draft [Readiness Assessment Document](#) which will be continually improved until finalized at the September meeting.
 - c. NN [Participation Profile](#) - Witt & Danahy. Mike Danahy and SuAnn Witt presented their initial Participation Profile, including a Purpose, Mission, and Goals/Objectives of Network Nebraska. Co-chair Stritt complimented them on their work and encouraged them to broaden their definitions of participation to include museums and libraries.
 - d. Web Review - *Osteen, Kvanvig, Rolfes, Stritt. John Stritt reported in Charles Osteen's absence that the web redesign committee had met twice and had made great progress with their research of other state networks' websites. The July 7 meeting was with the UNCSN web development managers and the work group came away with an assignment to render the specifications and requirements for the new Network Nebraska website. The work group reported that there is \$15,000 reserved in the budget to complete this project work, which will continue through this fall. The next meeting will be in mid-August. [June 16 Meeting Notes](#). [July 7 Meeting Notes](#).
 - e. NNAG membership terms - Schroeder and Stritt. Co-chairs Stritt and Schroeder reported that the NNAG membership year will be July 1 through June 30. Co-chairs will contact current NNAG members each year by May 1 to determine the participation for the upcoming year. At the next NNAG meeting, the rules for discontinuation of membership will be determined, including resignation, changing employment roles, and excessive absences. Procedures for selection of co-chairs will also be discussed at the September meeting.
5. Agenda Items suggested for the September meeting include:
- a. Committee reports
 - b. Membership terms and co-chair selection procedures
 - c. Jim Sheets to present MCU update and usage guidelines/procedures
 - d. Network Nebraska Request for Proposal (RFP)
 - i. Discuss Aggregation Circuit to Scottsbluff (at the request of Ron Cone)
6. Next NNAG Meeting Date – John Stritt will send out a Doodle Poll listing the week of September 19-23. (CAP will meet on August 10 and September 14.)

Meeting notes were recorded by Tom Rolfes and reviewed by Debbie Schroeder and John Stritt.